



SIGALAGALA NATIONAL POLYTECHNIC

GOWN ISSUANCE FORM- NOV/DEC 2025 (To be filled in **BLOCK** letters and Duplicate)

1.
(Surname) (First Name) (Other names)
2. Admission Number
3. National ID NumberNationality.....
4. Name of Programme (Include option where applicable)
.....
5. Level i.e. Diploma /level 6, Certificate /level 5, Artisan/level 4.....
6. Department.....
7. Gender.....County.....
8. Tel. No..... Email.....
- Signature.....Date.....

PARENT/GUARDIAN DETAILS

1.
(Surname) (First Name) (Other names)
2. Tel. No.....

FOR OFFICIAL USE ONLY

- a. Finance Officer: Graduation fees (attach payment receipt). Amount paid Ksh.....
Signature..... Stamp
- b. Registrar: Cleared for Graduation

Requirements for picking and return of gowns;

1. Original National Identity card (ID)
2. The Original National Identity card will be retained until the gown is returned.
3. Gowns to be returned by Tuesday 9th December, 2025. Penalty of Ksh. 500 (five hundred) per day will be charged for late return of gowns.

All completed forms to be delivered to the Office of the Registrar.

Prepared by,


Bernard Jumba
Registrar

